

THE PROTOCOL OF LOZANOV INTERNATIONAL TRAINERS ASSOCIATION

The association was founded the 26th of March 2006.

Name of the persons who were at the meeting:

Alguacil, Gloria	Iki, Setsuko
Al Quadi, Lailia	Karaslavova, Angelina
Atanassova, Mariana	Korena, Petra
Chávez, Angeles	Kozhuharova, Lybov
Claiendo, Gloria Marie	Lozanov, Georgi
Colucci, Eufemia	Ludescher, Franz
Cramér, Anna	Mihaleva, Radostina
Dachkova, Lydia	Pegorini, Ilda Maria
Doumeva, Zlatotsveta	Talfryn, Ioan
Dyulgerova, Lily	Rudawska, Czeslawa
Escamilla, Lupe	Rusell- Nicolova, Dobrina
Hagiwara, Kaz	Subassi, Stavriana
Hartmark, Lisa	

The name of the association is:

Lozanov International Trainers Association established 26th of March 2006.

§1 The aim

1. Global activities

- promote Dr.G. Lozanovs method / the original Suggestopedia throughout the world and the targets groups can be both children and adults
- fulfil the recommendations from UNESCO (Final Report 11-16 December 1980)
- establish a standard of teacher training in Suggestopedia
- create possibilities to instigate research at Universities or other research institutions
- create a global network with organizations and institutions who are interested to know about or to work with Dr. G.Lozanovs method/ the original Suggestopedia
- designing projects together with interested institutions in the association

2. Activities for the members

- facilitate the collaboration of the trainers
- establish possibilities for refresher courses for the trainers
- establish a forum for digital discussion for the trainers
- create a website and a journal for the association
- organise seminars and conferences and professional activities

§2 Organizational connections

Lozanovs International Trainers Association is a free-standing association, with close collaboration with Dr. G. Lozanov and his trainers and other charities, voluntary bodies, private organisations, statutory authorities in furtherance of the Objects.

§ 3 Members

All the trainers who are trained by Dr. G. Lozanov or trained by one of his trainers can be members. The board may grant honorary memberships, including life members who have contributed many years to the association or to the work of trainer.

§ 4 Right to vote and eligibility

All the members have the right to vote and are eligible for different positions in the association.

§ 5 Membership fee

The membership fee is decided at the Annual General Meeting (AGM) of the association and the payment is in advance. Members who have not paid the membership fee the previous year, have no right to vote or other rights and can be deleted from the list of members. If one member is deleted due to this reason, the member can not be put on the list again before the payment of the fee has been made.

§6 Trustee expenses

The trustees can receive a reasonable fee for their work and reimbursement for actual expenses including lost income. Expenses that have been reimbursed shall be recorded in the budget and accounts.

§ 7 Annual General Meeting (AGM)

An AGM of the Lozanov International Trainers Association must be held every year and this meeting is the association's highest authority. The board has to invite the members at least 2 months before the date of the AGM. The members must be invited directly or by their journal. Proposals that shall be discussed at the meeting have to be sent to the board at the very latest 2 weeks before the meeting. The agenda for the AGM must be sent to the members at least 1 week before the meeting. Other matters not on the agenda can be discussed and decided upon if 2/3 of the members agree to this.

All the members have access to the AGM. The Board can invite other persons/ or media to be there.

The annual meeting can give votes only to those members who are in attendance (physically or via telephone/Internet connection) at the meeting. Voting can not be done by authorisation (proxy).

The AGM can not change the constitution (protocol) if this proposal of change has not been on the agenda at least 1 week before the AGM.

§ 8 Chair of the AGM

The AGM shall decide who shall chair the meeting. The chairperson doesn't need to be a member of the association.

§ 9 Voting Rules

If the association has not decided otherwise, a decision is valid if passed with majority of the member's votes. Blank votes shall be understood as not voted. Voting is conducted by mail, e-mail, electronic polling or at the annual meeting.

An election shall be conducted in writing if there is more than one candidate. Only proposed candidates can be put on the voting slip. If more candidates are to be elected at the same ballot the voting slip must consist of the numbers of candidates that shall be elected at the ballot. Blank votes or votes consisting of other than proposed candidates or another number of candidates than proposed, are not counted and the votes are considered as not valid.

When an election is held and one candidate does not receive more than half of the given votes, a second ballot must be arranged (a fixed re-election) between the two candidates who have received the most votes. If both candidates receive the same number of votes as each other, the election will be decided by drawing lots. This rule is not valid for electing deputies.

§ 10 The task of the AGM

The AGM shall:

1. Discuss the associations annual report
2. Scrutinise and formally accept the accounts as valid
3. Discuss the proposals from the members
4. Decide the membership fee
5. Decide the association's budget
6. Vote for :
 - Chair and vice chair of the association
 - Secretary and members of the board.
 - Treasurer and his/ her deputy
 - Appoint a qualified external auditor of the accounts

§ 11 Extraordinary General Meeting

An Extraordinary General Meeting can be organised when the board or 1/3 of the members formally call for one.

The members must be invited at least 14 days before the meeting. The extraordinary meeting can only discuss and make decisions about what is written on the agenda that has been sent to the members.

§ 12 The Board

Lozanov International Trainers Association is lead by a board that is the highest authority between the annual meetings.

Board members shall be liaison between members, affiliates and organizations and actively participate in board decisions.

The board shall:

1. Realise the decisions of the annual meeting.
2. Formulate and approve policies of the association.
3. Establish working groups or committees to ensure fulfilment of the goals of the association.
4. Be custodian of any property of the association..
5. Appoint committees/ panels/ persons for special tasks and prepare instructions for these.
6. Administrate and control the association's economy based on the rules that has been made.
7. Represent the association externally.

All persons elected to the board shall have held membership in the association for at least one year prior to taking office and shall maintain membership throughout their term of office.

Terms of office for those elected to the Board of Directors shall be for three years. One third (1/3) of the Board shall be elected or appointed each year. Members of the Board who are due to step down may be re-elected for a further period if the members agree. The board shall have a meeting when the chair of the board or when the members of the board decide

The board can make decisions when a majority of the board is present (a 50% quorum).

§ 13 Sub-committees and Working Groups

The association can be organised into sub-committees and working groups. These can be lead by appointed persons or an elected leader. The association's AGM can decide

to establish sub-committees and working groups and how they shall be organised and lead. This can also be done by the Board itself as the need arises. Committees and working groups can include both members and non-members of the association. The committees shall be provided a list of written responsibilities.

The sub-committees and working groups' financial situation is based on the association. The sub-committees and working groups can not make decisions or represent the association externally without the permission of the board.

§ 14 Publications

Lozanov International Trainer Association will publish journals, newsletters and other publications and products within the limit of the funds allocated for this purpose by the Board.

Distribution of publications and access to the web site of the association shall be in accordance with the policy on memberships and determined by the Board.

All publications and products will align with the purpose of the association. .

§ 15 Reversal of decisions

A reversal of a previous decision can only happen at an AGM or Extraordinary General Meeting after having been on the agenda for that meeting. It must be passed by 2/3 of the members entitled to vote.

§ 16 Liquidation of the association (§ 15 can not be changed)

Liquidation of the association can only be done at an AGM. If the liquidation of the association is decided by a 2/3 majority, an Extraordinary General Meeting must be arranged for a date of 3 months hence. Again a 2/3 majority is needed to decide liquidation of the association.

Fusion with other organizations is not considered to be liquidation of the association. A decision of fusion and necessary changes to the constitution due to this change must will be done in accordance with §14.

All the expenses due to the establishment of the association shall be paid by the Lozanov International Trainers Association including registration, buying a protocol etc.

The AGM will set a membership fee which will be reviewed annually.

Signed by the founders.

Name	Dr. Georgi Lozanov
Address	Hintschiggasse 3/3/7
	1100 Wien, Austria
Name	Zlatotsveta Doumeva
Address	Parchevich str.11
	Sofia 1000, Bulgaria
Post address	P.O.Box 1488
	Sofia 1000, Bulgaria

(signed by the founders)

The elected leader of the meeting was: Mrs. Gloria Marie Caliendo, USA

Person elected to sign the protocol: Mrs. Lisa Hartmark, Norway

The document of the association was presented. There were no proposals to change any of the decisions. The association was established and a board was elected.

The elected chair of the association was: Mrs. Lisa Hartmark, Norway

The elected members of the board was:

Name: Georgi Lozanov, Bulgaria/ Austria Ex- officio President	Address: Hintschiggasse 3/3/7 1100 Wien Austria
Name: Lisa Hartmark, Norway Chair	Address: Stovnerfaret 78c, 0982 Oslo Norway
Name: Ioan Talfryn, Wales Vice chair	Address: Popeth Cymraeg, Canolfan Iaith Clwyd, Pwll Y Grawys, Dinbych, Sir Ddinbych LL16 3LF Cymru / Wales, UK
Name : Angeles Chávez, USA Secretary	Address: 610 Rozelle Ave. Sugar land Tx. 77478 USA
Name: Franz Ludescher, Austria Accountant	Address: Herrenhofgasse 2 6800 Feldkirch Austria

Name: Gloria Marie Caliendo, USA Regional Representative for America (North-Central-South)	Address: 62 Putnam Road Dayville Connecticut 06241-1217 USA
Name: Lydia Dachkova, Bulgaria Regional Representative for Europe	Address: P.O.B. 205 Sofia 1000 Bulgaria
Name: Kaz Hagiwara, Australia Regional Representative for Australia and New Zealand	Address: 4 Wilpowell St. Oxley, Queensland Australia 4075
Name: Setsuko Iki, Japan Regional Representative for East- Asia	Address: Chi-31 shima-machi Komatsu-shi Ishikawa Japan 923-0303
Name: Radostina Mihaleva, Bulgaria Regional Representative for Europe	Address: Sofia-1592 Drouzhba-1, Bl.12, Entr.1, Fl.3, Apt.9 Bulgaria
Name: Czeslawa Rudawska, Polen Regional Representative for Europe	Address: POLAND 40-095 Katowice Ul.Stawowa 4

The association was constituted and the meeting was closed.

Place: Sofia the 26.of March 2006

(signed by the leader of the meeting and a person elected to sign the protocol